



**REGULAR MEETING OF THE COMMON COUNCIL  
MIDDLETOWN CONNECTICUT  
NOVEMBER 2, 2015**

The regular meeting of the Common Council of the City of Middletown was held in the Council Chamber of the Municipal Building on Monday, November 2, 2015 at 7 p.m.

**Present**

Mayor Daniel T. Drew, Councilman Thomas J. Serra, Councilwoman Mary A. Bartolotta, Councilwoman Hope P. Kasper, Councilman Robert P. Santangelo, Councilman Grady L. Faulkner, Jr., Councilman Carl R. Chisem, Councilman Gerald E. Daley, Councilman James Streeto, Councilman Sebastian N. Giuliano, Councilwoman Deborah A. Kleckowski, Councilwoman Sandra Russo Driska, Councilman David Bauer; Corporation Counsel Daniel B. Ryan, Sergeant-at-arms Officer Haddad, and Council Clerk Marie O Norwood.

**Also Present**

80 Members of the public

**1. Mayor calls meeting to order at 7 p.m.**

The Chair opens the meeting at 7 p.m., welcoming everyone to the November Meeting of the Council; he asks all the students to lead the public in the Pledge of Allegiance.

A. (Pledge of Allegiance)

B. (Council Clerk Reads the Call of the Meeting and Mayor declares call a legal call and meeting a legal meeting.)

The Chair declares the call a legal call and the meeting a legal meeting.

**2. Accept/Amend the Agenda.**

Councilman Thomas J. Serra reads and moves for approval to Amend the Agenda by adding item 11 L, regarding the Town of Berlin; substitute 3D, Youth Appointments and item 12 Mayor's Appointments. He also moves 3D at the end of this item. Councilwoman Hope P. Kasper seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

**Point of Personal Privilege**

Councilman Serra state he would like a moment of silence for Carl Fortuna Sr. He was Mayor Clew's Corporation Counsel and he chaired the Personnel Board for many, many years and offered great service to the City of Middletown.

**3. Presentations**

D. Student in Government Appointments

**(Approved)**

**•Middletown High School**

- **12<sup>th</sup> grade**
  - Rachel Angle (YIG – Youth Services Advisory Board)
  - Connor Dale (YIG – Youth Services Advisory Board)
  - Ania Grygorowicz
  - Erin Hughes
  - Dhruv Kekare (YIG – Public Works)
  - Melanie Moreno (YIG – Youth Services Advisory Board)
  - Arthur Moore
  - Alexia Radkermani
  - Marvyn Whittaker (YIG – Youth Services Advisory Board)
  - Yan Zhao
- **11<sup>th</sup> grade**
  - Max Breton (YIG – Recreation / Community Services)
- **10<sup>th</sup> grade**
  - Alan Cunningham
  - Alexander Kelsey
  - Parth Kekare (YIG – Recreation / Community Services)
  - Gianna Muzzio
- **9<sup>th</sup> grade**
  - David Alderman
  - Carly Gessaro
  - Stephen Hill Jr.
  - Caroline Kilian

- *Mia Kriksuin*
- **Xavier High School**
  - **11<sup>th</sup> grade**
    - *Kojo Appiah*
    - *Cobbina Appiah*
- **Mercy High School**
  - **12<sup>th</sup> grade**
    - N/A
  - **11<sup>th</sup> grade**
    - *Figen Agis* (YIG – Board of Health)
    - *Samantha Brown* (YIG – Youth Services Advisory Board)
    - *Alexandra Porczak*
- **Vinal Tech**
  - **12<sup>th</sup> grade**
    - *Alaysia Turner*
  - **10<sup>th</sup> grade**
    - *Angel Biney* (YIG – Human Relations Commissions)
    - *Sky Biney* (YIG – Concerning People w/ Disabilities)

**Board of Health:**

Appointment of Figen Agis to July 1, 2016.

**Middletown Commission on the Arts:**

Appointment of Arthur Moore to July 1, 2016.  
Vacancy

**Recreation and Community Services Commission:**

Appointment of Max Breton to July 1, 2016.  
Appointment of Parth Kekare to July 1, 2016.

**Public Works Commission**

Appointment of Dhruv Kekare to July 1, 2016.

**Youth Services Advisory Board:**

Appointment of Rachel Angle to July 1, 2016.  
Appointment of Samantha Brown to July 1, 2016.  
Appointment of Connor Dale to July 1, 2016.  
Appointment of Melanie Moreno to July 1, 2016.  
Appointment of Maryvn Whittaker to July 1, 2016.

**Human Relations Commission:**

Appointment of Angel Biney to July 1, 2016.

**Committee Concerning People with Disabilities**

Appointment of Sky Biney to July 1, 2016.

The chair welcomes all the students. For the past several years we have had a Mayor's Youth Cabinet and students involved on City commissions and they add the voice of the community's young people. They are active, engaged participants in the community. They offer great ideas and substantive participation. They put on a Movie series attended by hundreds of people. They worked on an awareness campaign regarding driving and texting. They participated in discussions of having healthy food for people schools and in the community. He is happy to be making these appointments. When I call your name, please come forward, walk to the end of the dais so that people can see you at home and honor you for your services. The Chair reads the list. He presents the students for 2015 -16 and congratulates them for their engagement and commitment to City service.

Councilman Thomas J. Serra moves for approval the Student in Government Appointments. Councilwoman Mary A. Bartolotta seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes. The Chair thanks the students for their service to the community.

**A. Honoring James B. Streeto  
(Approved)**

**Resolution No. 121-15**

**File Name** ccstreeto2015retire

**WHEREAS**, James B. Streeto was sworn in for his fifth term as a member of the Common Council on November 15, 2003; and

**WHEREAS**, he served on the Common Council for four terms previously, from November, 1997 through November, 2005. He also served on the City's Board of Ethics from 1993 to 1995 and the Zoning Board of Appeals from 1995 to 1997; and

**WHEREAS**, he had served on many Council Committees and Commissions and during his current tenure on the Council served on the Public Works and Facilities Commission, The Matabassett Regionalization Project Building Committee, and the Harbor Improvement Agency; and

**WHEREAS**, Jim graduated with honors from Trinity College in 1984 and the University of Connecticut Law School in 1987; he was staff attorney to the Connecticut Supreme Court from 1989 to 1993 and currently works for the Public Defender's Office. He also teaches law classes; and

**WHEREAS**, Jim is a supporter and advocate of worker's rights as well as an advocate for ethics and justice; he has been involved with Habitat for Humanity and the Italian Society of Middletown.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:** That we thank James B. Streeto for the time he has given the City of Middletown; he has dedicated his time to the betterment of Middletown, working to improve the riverfront with the move of the wastewater treatment plant and its potential development into a vibrant waterfront for our residents; and

**BE IT FURTHER RESOLVED:** That we wish him health, happiness and success in his future endeavors. We hope he will continue his commitment to Middletown and its growth in the years to come.

The Chair calls Council Members Serra, Daley, and Santangelo for presentation 3A. Councilman Daley asks that Councilman Streeto join them. He believes we have this honor because we have the distinction that we have served more than one set of terms on the Council. He hopes he will come back. Daley reads the resolution. Councilman Daley moves the resolution for approval and his motion is seconded by Councilman Serra. The Chair states, without objection, the resolution is approved by acclamation. Councilman Santangelo states one of the things serving with Jim; no one had a better sense of humor. One of the things about working with Jim, there isn't a more compassionate person than he. He is a public defender and nobody can understand the compassion he has to have for his clients. He has become my friend and I am honored to be here tonight. Councilman Serra gives him a plaque to recognize his service to the City. Jim Streeto always has a sense of humor that stopped things from happening as well as his thoughts relative to the law, keeping us in the straight and narrow relative to the law; now you can continue with your black belt in Karate. We will miss you and your dry sense of humor. Councilman Streeto states he admits he expressed impatience with just about everyone in this room with varying degrees of sarcasm, in the past years. It has been an honor and privilege to serve with you and he can leave knowing the city is secure. He wishes the Council good luck. It's been a pleasure.

## **B. Honoring Sandra Russo Driska (APPROVED)**

### **Resolution No. 122-15**

**File Name** ccrusodriskaretire2015

**WHEREAS**, Sandra Russo Driska was elected to the Common Council of the City of Middletown for a two year term from November 15, 2013 to November 10, 2015; and

**WHEREAS**, she has sat on numerous Committees and Commissions including the Economic Development Commission, the Parking Advisory Commission, and the Public Works and Facilities Commission; and

**WHEREAS**, Sandra also sat on Harbor Improvement Agency, Co-chair of the Technology Advisory Committee, Citizen's Advisory Committee, and the Retirement Board; and

**WHEREAS** she served on the Mayor's Ball Committee which raises funds for various organizations and was successful in funding such City organizations as Oddfellows, Green Street Arts Center, Amazing Grace Food Pantry, to name a few; and

**WHEREAS**, Sandra was in City service for over 30 years in the Town Clerk's office, where she served for the last twenty years as the City and Town Clerk. Upon retirement, she opened a boutique in Middletown. She is a member of the Middlesex County Chamber of Commerce; and

**WHEREAS**, Sandra, while on the Council advocated for financial responsibility as well as long-term financial planning; as a member of the Economic Development Commission, she has worked to complete the Matabassett Project to open the City's waterfront for potential development and recreational uses.

**NOW, THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:** That we thank Sandra Russo Driska for her service to the City of Middletown as an active member of the Common Council. She has dedicated her time and efforts for the economic viability of Middletown; and

**BE IT FURTHER RESOLVED:** That we wish her health, happiness, and success in all her future endeavors; we hope, she will continue to take active interest in Middletown's future.

The Chair asks Councilman Serra and Councilman Giuliano to come forward for presentation 3B. Councilman Giuliano asks that Councilwoman Driska join us. He states they have not heard the last of Councilman Streeto and Councilwoman Russo Driska. He states we will honor a life in public service that started when she was sixteen years old and continues to this day. Councilman Giuliano reads the resolution. Councilman Giuliano moves to approve the resolution and is seconded by Councilman Serra. The Chair states, without objection, the resolution is approved by acclamation. Councilman Serra states on behalf of city government, the Council, he presents Councilwoman Driska with a plaque in recognition of her service. He states after his ten year hiatus from elected office and at one of the first meetings he found out the Town Clerk's office was antiquated. We brought the office into the electronic age because of what you did. Being on Public Works and seeing your diligence there, well done. So congratulations and god speed. Councilwoman Russo Driska states her life has been one of public service and she has worked with nine mayors and four whom are in this room. Working on the Mayor's Ball was the most favorite thing to do and we raised funds for incredible organizations. She wishes everyone the best of luck. Her heart will always be in this community, my life, family, roots and church are in this community and thanks everyone.

**C. Honoring Steven J. LaRosa  
(Approved)**

**Resolution No. 123-15**

**File Name cclarosaretire2015**

**WHEREAS**, Steven J. LaRosa joined the Middletown Fire Department in 1983. As a fire fighter from 1983 – 1996, he received the Department Life Saving Award, the State of Connecticut Life Saving Award and Honorable mention for Bravery for the attempted rescue of trapped fire victims; and

**WHEREAS**, in 1992 he was promoted to Fire Lieutenant, overseeing all the operations of a Fire Company; during this time, he implemented the Department's Stuffed Animals for Tots program by raising funds to present stuffed toys to children involved in traumatic incidents; he was a founding member of the City's Adopt-a-Firefighter Program; he implemented a purchasing program for apparatus to ensure consistent replacement of equipment; during this time he received the Department's Bravery Award and Life Saving Award for rescue of trapped fire victims; and

**WHEREAS**, in 1996, Steven was promoted to Fire Captain; he served as the Department's Training Officer; he was named as the Department's Incident Safety Officer, Chair of the Department's Health and Safety Committee and assumed the role of Deputy Chief or Fire Chief in their absence; during this time, he designed and implemented the department's one, five and ten year training goals and received the Life Saving Award for rescuing the Deputy Fire Chief from a steam/water confined space; and

**WHEREAS**, Steve was promoted to Battalion Chief in 1999 where he was in charge of coordinating and fulfilling the training needs of his fifteen firefighter platoon; they responded to multi company incidents and he assumed the role of Incident Commander; he also needed to identify budgetary and equipment needs for the department and specialized teams. Steve led the Department in adopting the "2 in, 2 out" rule for firefighter safety, improving the Department's safety record. He established response resources of 17 fire fighters to 1<sup>ST</sup> Alarm incidents within the City and implemented the Department's Hazardous Materials Response Team. He received the Department Commendations for Life Saving and Team Building functions; and

**WHEREAS**, in 2014, Steve was appointed as the Deputy Fire Chief for the City of Middletown. He directed daily operations of the department and assumed command in the absence of the Chief; he oversaw special projects, maintained equipment including maintenance of the fleet; he held budgetary responsibility as well as overseeing the fitness and training of the 70 member staff; and

**WHEREAS**, Steve received his BS in Business Administration from Colorado Technical University; he received his Master of Public Administration in Fire Administration from Anna Maria College; he attended the National Fire Academy and graduated as Executive Fire Officer. He holds many certifications from the Connecticut Fire Academy for firefighting and command officers as well as for special teams in Confined Space Rescue, Emergency Response to Terrorism, Rapid Intervention Teams, Rescue Core Technician, High Angle/Low Angle Rope Rescue, Hazardous Materials Technician and Instructor. He has many certifications from the National Fire Academy including Community Risk Reduction, Executive Analysis of Fire Service Operations in Emergency Management and Executive Development and Leadership; He attended the University of Maryland Fire and Rescue Institute in conjunction with the International Association of Fire Chiefs, National Fire Service Staff and Command and the International Association of Fire Fighters, Hazardous Materials Technician certified to the National Fire Protection Association standards; and

**WHEREAS** he worked as the Operations Officer, Speedway Safety System for EMS delivery at Loudon Speedway; he has been an Adjunct Instructor at the Connecticut Fire Academy as part of the Fire Officer Program, and he serves on the Connecticut Incident Management Team 3, All Hazards Certified. In Middletown, he serves on the Middletown Board of Professional Umpires as its past President; he has coached the Ahern-Whalen Youth Baseball for over 20 years as well as served as a Board Member; He is a member of the Italian-American Society of Middletown; and

**WHEREAS**, Steve retired July, 2015 after over 32 years of experience in the Middletown Fire Department.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:** That we thank Steven J. LaRosa for his dedication to the Middletown Fire Department and to the Citizens of Middletown. He is a distinguished fire fighter having been honored with local and state awards as well as an innovative fire executive bringing in new ideas and practices to keep Middletown Fire Fighters on the cutting edge for training and standards; the Citizens of Middletown, along with the Department, will find it hard to find a replacement who has been as devoted as Steve to their well-being; and

**BE IT FURTHER RESOLVED:** That we wish Steve and his family best wishes for health, happiness, and success in all his future endeavors.

The Chair recognizes Councilman Serra and Councilwoman Russo Driska who asks that Steven LaRosa and his family come forward. Councilwoman Driska reads the resolution honoring Steven LaRosa. She moves it for approval and is seconded by Councilman Serra. The Chair states without objection, the resolution passes by acclamation. Councilman Serra states he was Steven's teacher and a quiet young man in the back of the room and what accomplishments. He is proud of him as a former teacher and as the Athletic Director and all your accomplishments. I am extremely proud of you and continue on your way and God Speed. Mr. LaRosa states to Councilman Serra before he goes away if it wasn't for him, this kid wouldn't be standing here; he would have been out on the streets. I want to thank my dad. Those two people drove me to be what I am along with my uncle Gene Olsen. They need to be publicly thanked. He states you are in great hands with the Fire Department led by Chief Kronenberger and Local 1073 along with Westfield and South Fire District. It is sad I leave but I thank you. I have never been prouder. He thanks Michael Cubeta for hiring him as a firefighter. I won't forget you for that. Thank You.

**4. Mayor requests motion to approve minutes of:**

**(Approved)**

The minutes having been deposited with the Mayor and Corporation Counsel and copies of the same having been served on each and every Council member, the reading of the same having been dispensed with, the Chair requests a motion to approve the minutes. Councilman Thomas J. Serra moves for approval minutes of the regular meeting of October 5, 2015 at 7 p.m., Special Meeting of October 5, 2015 at 6 p.m. and Special Meeting of October 8, 2015 at 7 p.m. Councilman Sebastian N. Giuliano seconds the motion. The chair calls for the vote.

Councilman Streeto abstains from the vote on the minutes of October 8, 2015; Councilman Faulkner abstains from the vote on the minutes of October 5, 2015 at 6 p.m. It is unanimous to approve with the noted abstentions. The Chair states the minutes are approved with the noted abstentions.

**5. Public Hearing on Agenda Items Opens.**

Anthony Moran asks the Council to approve the items 11E and 11F dealing with the ACO's. I spoke about this at the October meeting. It is a vital position in the Police Department. He congratulates Council Members Streeto and Russo Driska for their dedication to the City and wishes everyone good luck and leaves the Council with a quote from Congressman Patrick Murphy from Florida.

Ron Organek, President of the Military Museum is requesting that you approve agenda item 7B and 11D concerning the greater Middletown Military Museum. He has a letter from Larry McHugh, Chamber President.

A resident is here to discuss items 11E and F; she has been called upon to pick up animals from the road and bring it to Piper Olson and harbor the animal because no one was on call to come and help with the animal control issue. She understands sometimes Police Officers respond to the calls. Her concern is part time animal control officers take their training and leave for full time positions. A staff of one full time and one part time is not enough staff for a town the size of Middletown. The coverage is only for 59 hours. She would like the positions approved.

Joe Costello from East Hampton and is a disabled vet from the first gulf war. He has run into two situations. He was down at Metro Square and there was a gentleman there and was yelled at. Mr. Mayor he called four times and faxed you four times and sent six letters and had no contact and I contacted the Governor. He volunteers for the Buttonwood Tree and he ran into someone up there from East Hampton and came and while visiting, she stole.

The chair states council rules require you to speak to an agenda item. They have an open meeting for these comments.

Roger Beliveau represents the Trees of Honor and asks for the support of the Military Museum next to our site. He can't think of a better site for this. Middletown has been supportive of veteran's in the past and thanks the Mayor for his support. The dedication for the Trees of Honor is September 16, 2016.

Wayne (Inaudible) supports the Military Museum. When I came to Middletown in 2004 and I had strong ideas and had the idea for a monument. You can see it on the green and he doesn't think of a better honor to write history. The kids learn what we teach them and I would like to keep it that way. These are my brothers that I came after. We send them to our schools to correct the books and ask that they continue that with the Military Museum.

Commander of Harry Ruffine Jr. Post 206; they are 70 strong and ask the Council to stand up like you have in the past for the City of Middletown. I work in Hartford and see what they do for veterans and it is nothing compared to what Middletown does. I am asking you to tell us thank you for serving by approving this museum because it is another way to say thank you. Please support it tonight.

Becky Lipinski is supporting agenda items E and F. I am a resident in Middletown and one reason I chose to stay in Middletown is because of the dedication of Gail for animal control. She protects the residents of Middletown because the animals get their rabies shots. I am part of the trap return for Catales and I get a lot of the calls that should go to the Animal Control Officer. This year, we had trapped and taken out 68 cats and kittens from dealing with what should have gone to the ACO. She does a ton of work and needs more than one person to do the work.

Deb Bagley is a longtime resident and president of Catales and worked with Gail for 11 years. She hit the ground running from day one and her history with animal rescue in Middletown, you have a huge problem. What we do is below the ground. She is a tremendous ACO. On certain days, I call her and she has a group of skunks, a snake and a cow in the road. You need to support what she is doing.

Julie Sedrow is here to support 11E and F; the time she has lived here she has called on Animal Control numerous times. Gail came out and took carcasses to Hartford for testing. She has come to pick up stray dogs she trapped in the yard. She has trapped feral cats and returned them to make sure they are cared for. She has called about chained dogs to make sure they are properly cared for. We are about the same size of Wallingford that has a shelter and many ACO's. The Police Officers are sometimes put in that position, but they are not trained for that. She has done more than dogs and cats. I hope you will support this.

Philip Pessina states that he had the distinct honor of being deputy of the department when we haired Gail. Other professionals would utilize her knowledge and hopes the Council will pass both those resolutions. He is here to support the Military Museum. He joined during the Vietnam era and is a veteran of the United States Air Force. Every time I go by Washington Street and associate with the Veterans, it means a lot to me and the Community. It is part of the redevelopment of Veteran's Park. It will go well with the trees of Honor. He thanks everyone for their service.

Nick Fazzino states he is here on behalf of the Veterans and is a proud brother of a veteran. He told me many stories about what they do for us. Without these guys, we would not be here and have what we have. Please support the appropriation for these men and women who supported our country.

Linda Bettencourt states for the record she is the Town Clerk. As the City Clerk, she works closely with the ACO Gail Petras; she has been grossly understaffed for a long time; her assistant Dawn is incredible as well. This goes beyond dogs. I urge you to support 11E and F and it is long overdue. The other item I want to speak to is on a personal level and she speaks in support of the Military Museum. She is a charter member. They have worked diligently and selflessly; this is long overdue. It's time where Middletown puts their money where their mouth is. There couldn't be a better place. It is where it is supposed to be. She reminds everyone tomorrow is election day and if you want to honor a veteran, then get out and vote.

#### 6. **Public Hearing on Agenda Items Closes.**

The Chair thanks everyone for speaking and closes the public hearing.

#### **Motion to Amend Agenda**

Councilman Streeto makes a motion to move 11D forward because of the number of people present. Councilman Serra states that it be done after considering item 7B. The Chair states we should also move 11E and 11F up. Councilman Serra seconds the motion. The Chair calls for the vote and it is unanimous, with 12 aye votes, to move items 11D, 11E, and 11F after agenda item 7B is considered.

#### 8. **Old Business.** (None)

#### 7. **Mayor requests Council Clerk to read appropriation and bond ordinance requests and the Certificate of Director of Finance.**



#### **CITY OF MIDDLETOWN**

MAYOR'S OFFICE  
MUNICIPAL BUILDING

#### **NOTICE OF PUBLIC HEARING**

Notice is hereby given that a regular meeting of the Common Council of the City of Middletown will be held in the Council Chamber of the Municipal Building on **MONDAY, November 2, 2015 at 7 p.m.** to consider and act upon the following:

- |                         |            |             |                        |                                       |
|-------------------------|------------|-------------|------------------------|---------------------------------------|
| A. Registrars of Voters | \$3,200,   | Account No. | 1000-19000-52110,      | General Administration, General Fund. |
| B. Public Works         | \$300,000, | Account No. | 1000-22000-55185-0339, | Contractual Services, General Fund.   |

Any and all persons interested may appear and be heard.

ATTEST:

  
MAYOR DANIEL T. DREW  
Mayor

Dated at Middletown, Connecticut, 26th day of October, 2015.

The Council Chamber is wheelchair accessible. If you require special accommodations for any meeting, please call the (860) 638-4812 (TDD/TTY) or the Town Clerk's Office at (860) 638-4910 at least ten days prior to the scheduled meeting.

## MEMORANDUM

**TO:** His Honor, Mayor Daniel T. Drew and  
Members of the Common Council

**FROM:** Finance Department

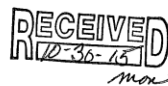
**DATE:** October 30, 2015

**RE:** Certification of Funds

This is to certify that funds sufficient to meet the appropriations requested at your meeting on November 2, 2015 are available as follows:

General Fund	\$303,200
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Respectfully submitted,  
  
Carl Erlacher  
Director of Finance &  
Revenue Services



**A. Registrars of Voters \$3,200, Account No. 1000-19000-52110, General Administration, General Fund.**

**(Approved)**

Councilwoman Hope P. Kasper reads and moves for approval the Registrars of Voters \$3,200, Account No. 1000-19000-52110, General Administration, General Fund.. Councilwoman Deborah A. Kleckowski seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

**B. Public Works \$300,000, Account No. 1000-22000-55185-0339, Contractual Services, General Fund.**

**(Approved)**

Councilman Thomas J. Serra reads and moves for approval the Public Works appropriation for \$300,000, Account No. 1000-22000-55185-0339, Contractual Services, General Fund. Councilman James Streeto seconds the motion.

Councilman Serra states this is a project that is seven years old and the intent of the Council is to have \$685,000 available for this project and the \$365,000 was in the bond referendum. Senator Doyle gave us \$300,000 and the grant said it was inclusive and therefore we would not have to bond the money and we are doing it as an appropriation and saving \$40,000 of interest. This is a perfect place to have this done to honor all veterans in Middletown. I support this 100%. that is the reason for the appropriation request. Councilman Giuliano states his comments will apply to 11D; the purpose for creating the Veteran's Museum is for all of us. It is to permit Middletown's vets to tell their story to us and our children and preserve those stories for generations. It is real history. To be able to do this while the veterans are here to put the histories together is crucial. We are finally moving it off the dime. It is long overdue and happy to support the appropriation and resolution for the lease to get this to come to pass. He urges the Council to Support it.

The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

The chair states this is a two-step process; the money is approved to do it and the Council has to formerly authorize the site to be moved and he recognizes Councilman Serra for item 11D.

- D. Approving amending the lease agreement between the City of Middletown and the Greater Middletown Military Museum to relocate the Museum to the adjacent parcel west of the Connecticut Trees of Honor Memorial in Veteran's Park and authorizing the Mayor to sign the amended lease.**

**(Approved)**

**Resolution No. 124-15**

**File Name ccmilitarymuseumfirstamendmentres**

**File Name military museum lease agreement clean version**

**WHEREAS,** The City of Middletown desires to support the efforts of the Middletown Military Museum in preserving the memorabilia of the members of the military service, and,

**WHEREAS,** at the May 13, 2004, meeting of the Parks and Recreation Commission, the Commission voted to approve the Veterans using Veterans Memorial Park for a Museum and endorse their efforts to bring the project forward, and,

**WHEREAS,** at the September 12, 2005 meeting of the Economic Development Committee (EDC), the Committee voted unanimously to approve the proposal by the Middletown Military Museum to construct a museum in Veterans Memorial Park, and,

**WHEREAS,** at the September 28, 2005 meeting of the Middletown Planning and Zoning Commission, the Committee approved the request by the Economic Development Committee for the creation of a Connecticut General Statutes Section 8-24 Report to allow the City of Middletown to enter into a lease agreement with Middletown Military Museum at Veterans Park; and

**WHEREAS,** The Mayor was authorized in October 2005 to sign all documents necessary to enter into a long term lease (30 years) at Veterans Park in the vicinity of the parking lot north of the Walnut Grove picnic area off of Old Mill Road to the Middletown Military Museum; and

**WHEREAS,** recently, the Greater Middletown Military Museum organizers have requested to be relocated to a parcel adjacently west of the Connecticut Trees of Honor Memorial; and

**WHEREAS,** an amended lease agreement has been drafted to incorporate this change as well as the terms associated with the operation and maintenance of the building by the Greater Middletown Military Museum board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:** That Mayor Daniel T. Drew is hereby authorized to sign the amended lease agreement.

Councilman Thomas J. Serra reads and moves for approval amending the lease agreement between the City of Middletown and the Greater Middletown Military Museum to relocate the Museum to the adjacent parcel west of the Connecticut Trees of Honor Memorial in Veteran's Park and authorizing the Mayor to sign the amended lease. Councilwoman Deborah A. Kleckowski seconds the motion.

Councilman Serra thanks Tina Gomes, Kori Wisneski, Joe Milardo, Ron Organek, Phil Cacciola, and Billy Russo who worked on this for over a year. For getting the lease done, a fair lease that mirrors the American Legion Hall lease. He thanks them all for doing this. Councilwoman Bartolotta states this is the least we could do. I don't think veterans receive support on many fronts. She is grateful to be part of this small step and the museum will be a great teacher for everyone. Being a sister of a veteran who passed away this year, I am more than happy to support this. I wish you the best with it. Councilman Santangelo states you will help school children and as a veteran with a BA in history and a member of many of the organizations of the people sitting in front of me, you have to tell your story. I found through the years that it is difficult to talk about your experience, because of lot of people just don't understand it. Don't be afraid to talk about it. The museum gives us that chance. It is to show what we went through and I hope it doesn't have to happen again. No one will learn unless we tell our story. I see Larry Riley and your wife does a wonderful service for all of us because of her writing program that allows people to tell their story. I am looking forward to walking into the museum and seeing the story. People who fought WWII and Korea, and Vietnam and the wars between Vietnam, Iraq, and Afghanistan all have different stories. The museum will let people know who we were.

**Noted for the Record**

Councilwoman Bartolotta leaves the Chamber and returns at 8:03 p.m.

Councilman Daley is pleased to see this tonight and the proposal to develop the museum originated in 2004 and was approved by the EDC in September of 2005 and has progressed since then. I think it is great that it will be located adjacent to the Trees of Honor and because of that you will have visitors from beyond Middletown. We have a rich history; Bill Corvo presented a presentation of his Dad Max Corvo from WWII and it would be wonderful to memorialize them. We have wanted to do this since 2004 and 2005 and I hope the City can do what it can to expedite this so that it comes forward simultaneously with the Trees of Honor. Congratulations for your hard work and past service.

Councilman Bauer is reminded that the formal name is WWII Veteran's Park and is pleased to see we have been part of this evolution to include some of the things for the veterans and he hopes we can expand the name of the park to include all the veterans. Chair states as we look back on what you did and the conflicts in which you served, we know what happened and the history and how the events unfolded. The perspective of the heat of battle was unknown and to do that was extraordinary and took courage. On behalf of a grateful community thank you all. We look forward to honor you with this museum. Councilman Serra states after we do this we will be seeking tourism grants from the State and federal government after we take care of the building.



The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

Ron Organek thanks the Council.

E.           **Approving the job description amendments to the Animal Control Officer Position in Middletown Police Local #1361 AFSCME with no change in salary.**  
**(Approved)**

**Resolution No. 125-15**  
**File Name       GCCAnimal Control Officer 2015reg**

**Be it resolved by the Common Council of the City of Middletown**, that the job description for the Animal Control Officer position with corresponding job description revisions and no change in salary (\$41,140 - \$57, 419), Middletown Police Local #1361, AFSCME, is hereby approved and shall become effective upon adoption.

**City of Middletown, Connecticut**  
**Position Description**

**Title:**                               Animal Control Officer  
**Department:**               Middletown Police  
**Date:**                               Revised: October 2015  
  Original: 1996 (former  
  Thompson classification  
  plan)

**Purpose of Position**  
The purpose of this position is to enforce laws and perform other duties related to dogs, other domestic animals and all other animals pursuant to Connecticut General Statutes, City Ordinances and Middletown Police Department Standard Operating Procedures. This work is performed under the general direction of the Senior Animal Control Officer and/or a Police Supervisor.

**Essential Duties and Responsibilities**

**The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- Receives verbal or written direction from supervisors.
- Enforces the laws pursuant to Connecticut General Statutes and City Ordinances concerning animals.
- Drives a radio-dispatched animal control vehicle; responds to animal complaints and conducts investigations, as necessary.
- Captures, handles, impounds, and transports roaming, vicious, injured or mistreated dogs, cats and other domestic animals.
- Issues infractions and summonses to violators and makes arrests for misdemeanor or felony violations.
- Arranges for the return, adoption or disposal of impounded animals; evaluates sick or injured wildlife for the control of rabies; and euthanizes and disposes of sick or injured wildlife, as needed.
- Collects evidence accordingly, including photographing evidence and victims' injuries; Interviews individuals and records written statements; Provide written and verbal testimony in court cases, as required.
- Uses a professional manner to interact with a variety of individuals and personalities. Responds to phone calls and voicemail messages in a courteous and efficient manner.
- Evaluates, promotes, shows and processes adoptions of impounded animals.
- Assist police or public in responding to animal emergencies; Provides mutual aid for neighboring towns, as needed; and Maintains accurate records and logs, as necessary.
- Maintains office and animal shelter; cares for impounded animals including but not limited to, care and feeding of animals, cleaning and disinfecting the kennel, when applicable.
- May supervise part-time animal control officers, as necessary.
- May be required to work overtime, including holdover at end of shift and call-back.
- Prepares narrative and statistical reports for supervisors and State Animal Control Officers.
- Performs all other functions relating to statutory duties of an Animal Control Officers.
- Adheres to the rules and regulations of the Middletown Police Department; and, performs other related functions as assigned or required.

**Minimum Training and Experience Required to Perform Essential Job Functions**

High school diploma or equivalent. Must have knowledge of both domestic and wild animals including behavior, handling, transport, sheltering, care and feeding. Must be available to work evenings, weekends and holidays. Must have knowledge of the geographic boundaries of the city including location of streets, schools and parks. Must possess a valid Connecticut motor vehicle operator's license. Must have proof of rabies vaccination; or, the ability to obtain upon hire. Upon hire, must completed 80 hours of the Connecticut Animal Control statutory training requirements and achieved state certification.

**Physical and Mental Abilities Required to Perform Essential Job Functions**

**Language Ability and Interpersonal Communication**

- Requires the ability to comprehend interpret, enforce and apply state statutes and local ordinances relating to animal control and the humane treatment of animals.

- Requires the ability to use mobile radio and telephone equipment; ability to learn police CAD reporting system; and the ability to learn investigation, interview and evidence collecting techniques.
- Requires the ability to communicate effectively with the public and co-workers, both verbally and in writing.
- Requires the ability to write reports in a clear, accurate and concise manner.
- Requires the ability to establish effective working relationships with superiors, co-workers, other municipal departments, the veterinary community, humane organization and members of the public.

**Physical Requirements**

- Requires the ability to apprehend animals; including the ability to capture, handle, restrain, confine and transport animals using appropriate methods, techniques and specialized equipment.
- Must have the ability to perform occasional strenuous physical tasks including the ability to lift and carry a minimum of 50 pounds.
- Must have the ability to walk, stand, bending, twisting of neck and waist, squatting, grasping, pushing, pulling, feeling, talking, hearing and listening, seeing and observing, reaching above and below shoulder level, lifting and carrying of animals and equipment and performing repetitive motions.
- Sufficient manual dexterity and eye-hand coordination required to operate a vehicle and specialized animal handling equipment.

**Environmental Adaptability**

- Requires the ability to work predominantly outdoors in varying temperatures and adverse weather conditions.
- Requires the ability to work with exposure to excessive noise, exposure to aggressive and dangerous animals;
- Requires the ability to work in an environment that is exposed to fumes such as animal waste, dead animals, dust, chemicals, animal feces and zoonotic diseases.
- Requires the ability to work nights, weekends and holidays.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Councilwoman Mary A. Bartolotta reads and moves for approval the job description amendments to the Animal Control Officer Position in Middletown Police Local #1361 AFSCME with no change in salary. Councilman Robert P. Santangelo seconds the motion.

Councilman Santangelo states he had the opportunity to look at animal shelters and she received awards; Gail is well respected throughout the state. We are lucky to have someone of that caliber. I know from what you heard about dog registration, there are many more dogs in Middletown compared to ten years ago. Councilman Santangelo states earlier it was stated about Gail Petras' professionalism and I had the opportunity to visit some animal shelters with her and she received a state award for her professionalism as an animal control officer. I noticed on these visits how well respected she is. She is well-respected throughout the state and we are lucky to have her in Middletown. Even with the new position, we are understaffed for a town of our size. We have to think about what the animal control officer does and the support they need.

The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

**F. Approving the new job description for Senior Animal Control Officer position in Police Local #1361 AFSCME for inclusion in the classification plan with proposed salary grade not to exceed 12.2% above the current salary established for Animal Control Officer ((\$41,140 - \$57,419) and the Mayor is authorized to negotiate with Police Local #1361 within the limits set forth in the resolution for establishing the salary scale for the new position.**

**(Approved)**

**Resolution No. 126-15**

**File Name       GccSenior Animal Control Officer 2015**

**Be it resolved by the Common Council of the City of Middletown,** that the new job description for Senior Animal Control Officer position (Police Local #1361 AFSCME) is hereby approved for inclusion into the classification plan with the proposed salary grade, not to exceed 12.2% above the current salary established for Animal Control Officer; and

**Be it further resolved,** that the Mayor is authorized to negotiate with Middletown Police Local #1361 AFSCME, within the limits set forth herein, for the purpose of establishing the salary scale for the newly created Senior Animal Control Officer position.

**City of Middletown, Connecticut  
Position Description**

**Title:** Senior Animal Control Officer  
**Department:** Middletown Police  
**Date:** October 2015

**Purpose of Position**

The purpose of this position is to enforce laws and performs other duties related to dogs, other domestic animals and all other animals pursuant to Connecticut General Statutes, City Ordinances and Middletown Police Department Standard Operating Procedures. This work is performed under the general direction of a Police Supervisor.

### **Essential Duties and Responsibilities**

**The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- Supervises and schedules tasks and assignments for the Animal Control Officers (ACO); Reviews incident reports submitted by the Animal Control Officers; Supervises ~~part-time~~ animal control officers.
- Performs administrative tasks associated with the Animal Control Division; Assists with the preparation of the Animal Control Division's budget.
- Provides training to Animal Control Officers and newly hired Police Officers.
- Receives verbal or written direction from supervisors.
- Enforces the laws pursuant to Connecticut General Statutes and City Ordinances concerning animals.
- Drives a radio-dispatched animal control vehicle; responds to animal complaints and conducts investigations, as necessary.
- Captures, handles, impounds, and transports roaming, vicious, injured or mistreated dogs, cats and other domestic animals.
- Issues infractions and summonses to violators and makes arrests for misdemeanor or felony violations.
- Arranges for the return, adoption or disposal of impounded animals; evaluates sick or injured wildlife for the control of rabies; and euthanizes and disposes of sick or injured wildlife, as needed.
- Collects evidence accordingly, including photographing evidence and victims' injuries; Interviews individuals and records written statements.
- Uses a professional manner to interact with a variety of individuals and personalities.
- Responds to phone calls and voicemail messages in a courteous and efficient manner.
- Evaluates, promotes, shows and processes adoptions of impounded animals.
- Provide written and verbal testimony in court cases, as required.
- Coordinates with Emergency Management regarding emergency animal sheltering during disasters.
- Assist police or public in responding to animal emergencies; Provides mutual aid for neighboring towns, as needed; and Maintains accurate records and logs, as necessary.
- Maintains office and animal shelter; cares for impounded animals including but not limited to, care and feeding of animals, cleaning and disinfecting the kennel, when applicable.
- Assists with the design and implementation of animal-related projects.
- Prepares narrative and statistical reports for supervisors and State Animal Control Officers.
- Adheres to the rules and regulations of the Middletown Police Department.
- Performs all other functions relating to statutory duties of an Animal Control Officer.
- Performs other related functions as assigned or required.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

High school diploma or equivalent, three (3) years of related work experience including the handling, transport, sheltering, feeding and caring for animals; and, knowledge of animal behavior and physical characteristics of domestic and wild animals.. Must possess a valid Connecticut motor vehicle operator's license. Must have proof of rabies vaccination; or, the ability to obtain upon hire. Must have completed 80 hours of the Connecticut Animal Control statutory training requirements and achieved state certification.

### **Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Language Ability and Interpersonal Communication**

- Requires the ability to comprehend interpret, enforce and apply state statutes and local ordinances relating to animal control and the humane treatment of animals.
- Requires the ability to use mobile radio and telephone equipment; and the ability to utilize adoption websites and social media.
- Requires the ability to communicate effectively with the public and co-workers, both verbally and in writing.
- Requires the ability to write reports in a clear, accurate and concise manner.
- Requires the ability to establish effective working relationships with superiors, co-workers, other municipal departments, the veterinary community, humane organization and members of the public.

#### **Physical Requirements**

- Requires the ability to apprehend animals
- Must have the ability to perform occasional strenuous physical tasks including the ability to lift and carry a minimum of 50 pounds.
- Must have the ability to walk, stand, bending, twisting of neck and waist, squatting, grasping, pushing, pulling, feeling, talking, hearing and listening, seeing and observing reaching above and below shoulder level, lifting and carrying of animals and equipment and performing repetitive motions.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

#### **Environmental Adaptability**

- Requires the ability to work predominantly outdoors in varying temperatures and adverse weather conditions.
- Requires the ability to work with exposure to excessive noise, exposure to aggressive and dangerous animals;
- Requires the ability to work in an environment that is exposed to fumes such as animal waste, dead animals, dust, chemicals, animal feces and zoonotic diseases.
- Requires the ability to work nights, weekends and holidays.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Councilwoman Mary A. Bartolotta reads and moves for approval the new job description for Senior Animal Control Officer position in Police Local #1361 AFSCME for inclusion in the classification plan with proposed salary grade not to exceed 12.2% above the current salary established for Animal Control Officer ((\$41,140 - \$57,419) and the Mayor is authorized to negotiate with Police Local #1361 within the limits set forth in the resolution for establishing the salary scale for the new position. Councilman Robert P. Santangelo seconds the motion.

Councilwoman Bartolotta agrees with Councilman Santangelo; she does a wonderful job. I would encourage everyone to vote for this new senior animal officer position. She has been working outside her duties and it is a clear step to the improvements we need to make with the leadership. She encourages everyone to vote yes. Councilman Serra states the new job description for senior ACO emanated from Finance and Government Operations knowing how hard the ACO works. This is a reward for a job well done as well as what is necessary to supervise another employee. This was endorsed by Public Safety, Finance and General Counsel Commission. Councilman Daley strongly supports this and several speakers said we have a significant issue. We are fortunate we have volunteer organizations that help with this. I am confident there is support tonight and the Mayor under the statutes is the party who must negotiate which is why the salary is not listed. The Mayor's office needs to conduct the negotiations and there is a cap set and it is well deserved and hopes it can be wrapped up soon. The Mayor's office under statute must negotiate and any MOU must come back to the Council. It will clarify what the financial impact is. Councilwoman Russo Driska states she had the opportunity to work with Gail and most recently we adopted one of the five dogs she had to wrangle out of the Westfield area. The whole experience watching the process, that is only one tiny part of what her job entails. The work she does, she doesn't complain. I am happy to see this tonight. It is overdue and hopes this helps you. The chair states this is one of many steps that needs to be taken in addition of other animal control officers. He thanks Gail for the work she does.

The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

The Chair states before we move on to the next agenda item, I think, this is a great testament to Gail's work and the way she impacts the community that so many members of the public came out tonight to support you and were so vociferous in that and thanks them for coming out to show the support. We will need that support to add animal control officers and build a shelter in Middletown.

Point of Order

Councilman Streeto asks point of information if they remember any time in history when 12 politicians got three standing ovations in 15 minutes.

9. Department, Committee, Commission Reports and Grant Confirmation Approval.

A. City Clerk's Certificate  
(Approved)



City of Middletown  
City & Town Clerk's Office  
245 deKoven Drive  
Middletown, CT 06457

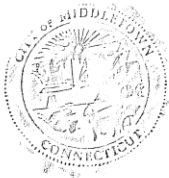
Certification

I, Linda Bettencourt, City and Town Clerk of the City of Middletown and custodian of the records and seal thereof, hereby certify that all ordinances and appropriations passed and adopted at the regular meeting of the Common Council on October 5, 2015 at 7:00 p.m. and the special meetings on October 5, 2015 at 6:00 p.m. and October 8, 2015 at 6:00 p.m., have been advertised in the local newspaper.

Dated at Middletown, Connecticut, this 30<sup>th</sup> day of October, 2015.

Attest:

*Linda Bettencourt*  
Linda Bettencourt  
City & Town Clerk



**B. Monthly Reports:**  
**Finance Department - Transfer Report to October 26, 2015**  
**(Approved)**

Transfers of Funds - Operating Budget Accounts					
			From9/30/15	To10/26/15	
FY 2015-2016					
Date	Department	Budget Item	Account No.	To Account No.	Amount
10/01/15	PW/Traffic	Contractual Services	1000-22000-55185-0231		(6,000.00)
		Traffic Sign Supplies & Equipment		1000-22000-53260-0231	6,000.00
10/16/15	Employee Benefits	Unused Vacation Pay	1000-28000-51970		(14,600.00)
		Longevity		1000-28000-51420	14,600.00
10/19/15	Parks	Contractual Services	1000-22000-55185-0320		(5,000.00)
		Building/Park Maintenance Materials		1000-22000-53380-0320	5,000.00
10/20/15	Registrar	Salaries & Wages, PT Perm	1000-09000-51215		(1,000.00)
		General Administrative		1000-09000-52110	1,000.00
10/23/15	Fire	Contractual Services	2010-50000-55185-0500		(6,000.00)
		General Vehicle Services		2010-50000-53510-0500	6,000.00
10/23/15	Water	Unused Sick Pay	5000-60000-51960		(450.00)
		Longevity		5000-60000-51420	450.00
		<b>FY 2014-2015</b>			
06/30/15	Sanitation	Unused Vacation Pay	2020-40000-51970		(5,000.00)
		General Administrative	2020-40000-52110		(1,103.24)
		Overtime	2020-40000-51340		(10,140.36)
		Longevity	2020-40000-51420		(1,500.00)
		General Specialized Equipment	2020-40000-53100		(423.44)
		Waste Removal		2020-40000-55410	18,167.04
					0.00

**C. Grant Confirmation and Approval - Board of Education, Various Grants (Approved)**

**CITY OF MIDDLETOWN**  
**MUNICIPAL BUILDING**  
**MIDDLETOWN, CONNECTICUT 06457**

**REQUEST FOR COMMON COUNCIL CONFIRMATION AND APPROVAL  
OF THE FOLLOWING GRANT**

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<b>Grant Number:</b>	237	<b>Date of Request:</b>	10/19/2015
<b>Name of Grant:</b>	as listed below		
<b>Amount Requested:</b>	\$3,949,918.41	<b>Code:</b>	2450-33000-59405-X-03025
<b>Grant Period: From:</b>	7/1/2015	<b>To:</b>	6/30/2015
<b>Type of Grant:</b>		<b>Rev Code</b>	2450-33000-43480-X-X
<b>Amount Loaned from General Fund:</b>			\$0.00

**Department Administering Grant:** Middletown Board of Education

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

**Description of services to be provided by this Grant:**

005 - Title 1 Bielefield Focus \$165,000.00; 2008 - Carl D. Perkins \$61,354.00; 2042 - Idea Part B, Sec 611 Pub 1, 210,357.00; 2043 - Idea Part B, Sec 611 Non-Pub \$63,834.00; 2047 - MacDonough Fresh Fruits \$12,869.00; 2142 - Idea - Part B Sec 619 \$37,267.00; 2359 - Farm Resource - MacDonough \$109,615.00; 2360 - Farm Resource - Farm Hill \$109,615.00; 2373 - ASDE - Voag Operating \$18,335.00; 2377 - ADED Provider State \$1,299,618.00; 2725 - United Way Healthy Youth \$7,500.00; 2741 - Bielefield Fam Schl Connection \$168,744.00; 2734 - MacDonough After School \$19,112.00; 7721- SPED Medicaid \$30,749.78; 2732; Swim Strings Prg \$7,180.00; 2723 - Universal Service Fund \$3,707.73; 2799 - Food Services \$89,176.31; 8001 - Retirees/COBRA Ins \$346,972.03; 8003 - Workers Comp \$687.97; 8004 - Preschool Prgm \$12,952.00; 8005 - Summer School Receipts \$1,200.00; 8009 - Maintenance/Rentals \$5,100.00; 8010 - MacDonough After School Receipts \$4,000.00; 8033 - ADED Receipts \$35,423.85; 8034 - ADED Enrichment \$20,000.00; 8035 - ADED After School Receipts \$833.00; 8095 - SPED - Tuition Reimbursement \$7,324.76; 9010 - Keigwin Parents Fees \$1,161.00; 9150 - Student Activities - MHS \$1,600.00; 9151 - Student Activities - WWMs \$529.98. Total Special Programs through 9/18/15 \$6,240,441.34 ADDITIONS \$3,949,918.41 Total Special Programs through 10/19/15 \$10,190,359.75

Signature: Tim Charles

Requested by: Patricia Charles, ED.D.

**Status:**

Status Date:

D. Grant Confirmation and Approval - Recreation and Community Services (Approved)

CITY OF MIDDLETOWN  
MUNICIPAL BUILDING  
MIDDLETOWN, CONNECTICUT 06457

REQUEST FOR COMMON COUNCIL CONFIRMATION AND APPROVAL  
OF THE FOLLOWING GRANT

Grant Number: 235

Date of Request: 9/21/2015

Name of Grant: Recreation & Community Services Account

Amount Requested: \$75,000.00

Code: 2210-32000-59022-0321-03205-x-x

Grant Period: From: 7/1/2015 To: 6/30/2016

Rev Code: 2210-32000-44230-0321-03205-x-x

Type of Grant: local

Amount Loaned from General Fund: \$0.00

Department Administering Grant: Recreation and Community Services

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this Grant:  
To support Recreation and Community Services Department activities, supplies, and wages

Signature: [Signature]

Requested by: Deb Stanley

Status:

Status Date:

E. Grant Confirmation and Approval - Health Department, Emergency Preparedness (Approved)

CITY OF MIDDLETOWN  
MUNICIPAL BUILDING  
MIDDLETOWN, CONNECTICUT 06457

REQUEST FOR COMMON COUNCIL CONFIRMATION AND APPROVAL  
OF THE FOLLOWING GRANT

Grant Number: 236

Date of Request: 10/14/2015

Name of Grant: Public Health Emergency Preparedness Grant

Amount Requested: (\$12,410.06)

Code: 3220-31000-51220-x-03485-2015-x

Grant Period: From: 7/1/2014 To: 6/30/2015

Rev Code: 3220-31000-43242-x-03485-2015-x

Type of Grant: State

Amount Loaned from General Fund: \$0.00

Department Administering Grant: Health Department

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this Grant:  
Unused balances: wages - \$11,299.48, Genl Admin - \$3.92, Office Supplies - \$67.77, Misc Supplies - \$5.02, Internet Access - \$17.68, Cell Phones \$1,016.19 for a total of \$ 12,410.06

Signature: [Signature]

Requested by: Joseph Havlicek

Status:

Status Date:

**F. Emergency Purchase - Water and Sewer Department, Advanced Asphalt Recycling, LLC Washington Street/Route 66 Paving  
(Approved)**

**WATER AND SEWER  
DEPARTMENT**

**TO:** Donna Imme, Purchasing Supervisor  
**FROM:** Guy P. Russo, Director of Water and Sewer  
**DATE:** October 13, 2015  
**RE:** Emergency Purchase Order for Advanced Asphalt Recycling LLC  
Washington Street - Route 66 Paving

During August 2015, the Department was advised that CT DOT would be milling and paving Route 66 in the area of a recent water main break. Since the time we received this information, the Department replaced water mains on Route 66, and now is required to perform full depth paving reconstruction on this State highway, ahead of CT DOT's milling and paving.

The Department sought quotes from five qualified paving contractors, and the sole responder was Advanced Asphalt Recycling LLC at a quoted price of \$78,725.00, subject to adjustment based on confirmed, measure quantities.

Therefore, in accordance with Chapter 78, Section 78-14 (B) of the Middletown Code of Ordinances, this report is being filed with the Mayor, the Director of Finance and the Common Council.

cc: Mayor Daniel T. Drew  
Carl Erlacher, Director of Finance  
Common Council, c/o Marie Norwood

Councilman Thomas J. Serra reads and moves for approval Department, Committee, Commission Reports and Grant Confirmation including 9A, 9B, 9C, 9D, 9E, and 9F. Councilman Grady L. Faulkner, Jr. seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

**10. Payment of all City bills when properly approved.**

Councilman Thomas J. Serra reads and moves for approval the Payment of all City bills when properly approved. Councilwoman Hope P. Kasper seconds the motion. The chair calls for the vote. It is 11 aye votes by Councilman Thomas J. Serra, Councilwoman Mary A. Bartolotta, Councilwoman Hope P. Kasper, Councilman Robert P. Santangelo, Councilman Grady L. Faulkner, Jr., Councilman Carl R. Chisem, Councilman Gerald E. Daley, Councilman James Streeto, Councilman Sebastian N. Giuliano, Councilwoman Deborah A. Kleckowski, Councilwoman Sandra Russo Driska; 1 nay votes by Councilman David Bauer and 0 absent by no one. The Chair states the matter carried with 11 affirmative votes, 1 in opposition and 0 absent.

**11. Resolutions, Ordinances, etc.**

**A. Approving recognizing 2016, 366th year of Middletown's Settlement and supporting the many groups in Middletown, Cromwell, Portland, Middlefield and East Hampton in formulating and celebrating 366 days of Middletown History and Heritage with a feature on the City's Official Website to coincide with 366 Days of Middletown History and Heritage.**

**(Approved)**

**Resolution No. 127-15**

**File Name** cc366daysofmiddletown

**Whereas**, in the year 2016, the City of Middletown will have been settled for 366 years, and

**Whereas**, in the leap year 2016, there will be 366 days, and

**Whereas**, the City of Middletown has a history and cultural heritage that its citizens and neighbors take great pride in.

**Now, Therefore, Be It Resolved By The Common Council Of The City Of Middletown:** That we express the desire that the City of Middletown support the Middletown Commission on the Arts, the many local educational, historical, and cultural entities of Middletown, and similar groups in Cromwell, Portland, Middlefield, and East Hampton, all formerly part of Middletown, in formulating and celebrating 366 Days of Middletown History and Heritage; and

**Be It Further Resolved:** That the City of Middletown is requested to feature the 366 Days of Middletown History and Heritage on the City's Official Website and support its promotion on other venues throughout the greater Middletown community.

Fiscal Impact: There is no cost to feature 366 days of Middletown History and Heritage on the City's website.

Councilman David Bauer reads and moves for approval recognizing 2016, 366th year of Middletown's Settlement and supporting the many groups in Middletown, Cromwell, Portland, Middlefield and East Hampton in formulating and celebrating 366 days of Middletown History and Heritage with a feature on the City's Official Website to coincide with 366 years of Middletown History and Heritage. Councilman Thomas J. Serra seconds the motion. The chair calls for the vote. It is 11 aye votes by Councilman Thomas J. Serra, Councilwoman Hope P. Kasper, Councilman Robert P. Santangelo, Councilman Grady L. Faulkner, Jr., Councilman Carl R. Chisem, Councilman Gerald E. Daley, Councilman James Streeto, Councilman Sebastian N. Giuliano, Councilwoman Deborah A. Kleckowski, Councilwoman Sandra Russo Driska, Councilman David Bauer; 0 nay votes by no one and 1 absent by Councilwoman Mary A. Bartolotta. The Chair states the matter carried with 11 affirmative votes, 0 in opposition and 1 absent.

- B. Approving applying to the CT Department of Economic and Community Development for \$200,000 to undertake the City of Middletown Brownfield Area Wide Planning Grant and to execute an Assistance Agreement with the conditions and prerequisites, including a 10% cash match, imposed by C.G.S. Section 32-763 and the Guidelines of the BAR Planning Program and authorizing the Mayor to execute the application.**

(Approved)

**Resolution No. 128-15**

**File Name PCDCTDECD BAR Authorization Res**

**WHEREAS**, pursuant to **C.G.S Section 32-763**, the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for developing a comprehensive plan for the remediation and redevelopment of multiple brownfields (called the **Brownfield Area-Wide Revitalization (BAR) Planning Grant**); and

**WHEREAS**, it is desirable and in the public interest that the City of Middletown make an application to the State for \$200,000 in order to undertake the City of Middletown Brownfield Area Wide Planning Grant and to execute an Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL

1. That it is cognizant of the conditions and prerequisites (including the match obligations) for the state financial assistance imposed by **C.G.S Section 32-763 and the Guidelines of the BAR Planning Program**;
2. That the filing of an application for State financial assistance by City of Middletown **in an amount not to exceed \$ 200,000** is hereby approved and that Mayor is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of City of Middletown.
3. That it agrees to fulfill the required 10% cash match of the BAR Planning Grant Program if the application is successful.

**FINANCIAL IMPACT** – This resolution is a required component for a grant application to the State of Connecticut Department of Economic and Community Development for brownfield planning. These planning funds can be utilized for analysis, marketing, cost-benefit analysis, market studies, conceptual designs, zoning revisions and other planning related studies. Up to 5% of the grant can be utilized for project management costs. If successful, awards of up to \$200,000 could be given. The grant requires a 10% match.

Councilman Gerald E. Daley reads and moves for approval applying to the CT Department of Economic and Community Development for \$200,000 to undertake the City of Middletown Brownfield Area Wide Planning Grant and to execute an Assistance Agreement with the conditions and prerequisites, including a 10% cash match, imposed by C.G.S. Section 32-763 and the Guidelines of the BAR Planning Program and authorizing the Mayor to execute the application. Councilman Thomas J. Serra seconds the motion. The chair calls for the vote. It is 11 aye votes by Councilman Thomas J. Serra, Councilwoman Hope P. Kasper, Councilman Robert P. Santangelo, Councilman Grady L. Faulkner, Jr., Councilman Carl R. Chisem, Councilman Gerald E. Daley, Councilman James Streeto, Councilman Sebastian N. Giuliano, Councilwoman Deborah A. Kleckowski, Councilwoman Sandra Russo Driska, Councilman David Bauer; 0 nay votes by no one and 1 absent by Councilwoman Mary A. Bartolotta. The Chair states the matter carried with 11 affirmative votes, 0 in opposition and 1 absent.

- C. Approving the assignment of the lease between the Long Hill Estate Authority and Connecticut Underwriters, INC. to CRC Insurance Services, Inc. pursuant to the Assignment Agreement.**

(Approved)

**Resolution No. 129-15**

**File Name PCDedclonghillestateauthority-assignmentleaseres  
PCDedcLHEA-cer-crc-assignmentagreement  
PCDLong Hill Estate –Agreement generator  
PCDLong Hill Estate Extension**



**PCD Long Hill Estate First amendment  
PCD Long Hill estate second amendment**

**WHEREAS**, the Long Hill Estate Authority (the "Authority"), Connecticut Underwriters, Inc. ("CU") and CRC Insurance Services, Inc. ("CRC") are entering into a Lease Assignment, Assumption and Consent Agreement (the "Assignment Agreement") for CRC to lease certain premises, comprising a portion of a certain building known as Wadsworth Mansion located at 421 Wadsworth Street, Middletown, CT from the Authority; and

**WHEREAS**, the Assignment Agreement assigns CU's rights, interests, and obligations under its lease with the Authority to CRC; and

**WHEREAS**, CRC will replace CU as a tenant in Wadsworth Mansion; and

**WHEREAS**, pursuant to Middletown Code of Ordinances § 9-14(A)(2), upon recommendation of the Authority, Common Council has final approval for the "acquisition, purchase, sale, lease, or other conveyance of lands and properties within or to be added to Long Hill Estate, and all conditions thereto;" and

**WHEREAS**, the Authority has recommended approval of the Assignment Agreement; and

**WHEREAS**, the Economic Development Commission has also recommended approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council approves the assignment of lease between the Long Hill Estate Authority and Connecticut Underwriters, Inc. to CRC Insurance Services, Inc. pursuant to the Assignment Agreement.

Councilman Gerald E. Daley reads and moves for approval the assignment of the lease between the Long Hill Estate Authority and Connecticut Underwriters, INC. to CRC Insurance Services, Inc. pursuant to the Assignment Agreement. Councilman Sebastian N. Giuliano seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

- G. Approving authorizing the Mayor to sign an application with the State of Connecticut from the Local Capital Improvement Program in the amount of \$20,000 to install a new oil-fired boiler and a new stainless steel chimney liner at the Emergency Management Building, Randolph Road and approving creating a new Capital Improvement line item entitled Emergency Management Boiler in the amount of \$20,000.**

**(Approved)**

**Resolution No. 130-15**

**File Name emlocipappnewboiler&chimneyline**

**Now, Therefore, Be it Resolved by the Common Council of the City of Middletown:** That Mayor Daniel T. Drew be authorized to sign an application to the State of Connecticut for \$20,000 from the Local Capital Improvement Program (LOCIP) to purchase and install a new oil-fired boiler and a new stainless steel chimney liner for the Emergency Management Building located on Randolph Road; and

**BE IT FUTHER RESOLVED:** That a new Capital Improvement line item entitled Emergency Management Boiler in the amount of \$20,000 be created.

Councilman Robert P. Santangelo reads and moves for approval authorizing the Mayor to sign an application with the State of Connecticut from the Local Capital Improvement Program in the amount of \$20,000 to install a new oil-fired boiler and a new stainless steel chimney liner at the Emergency Management Building, Randolph Road and approving creating a new Capital Improvement line item entitled Emergency Management Boiler in the amount of \$20,000. Councilman Thomas J. Serra seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

- H. Approving a building permit refund to Mark Rodo for property located at 270 Timber Ridge Road in the amount of \$29.52.**

**(Approved)**

**Resolution No. 131-15**

**File Name pw270TimberRidge Road**

**BE IT RESOLVED BY THE COMMON COUNCIL, OF THE CITY OF MIDDLETOWN:**

That a Building Permit Refund be issued to Mark Rodo, for a property located at 270 Timber Ridge Road, Middletown, CT in the amount of \$29.52 due to cancellation of work.

Councilman Carl R. Chisem reads and moves for approval a building permit refund to Mark Rodo for property located at 270 Timber Ridge Road in the amount of \$29.52. Councilman Robert P. Santangelo seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

- I. Approving a building permit refund to Trinity Solar at 310 Briarwood Lane in the amount of \$443.06.  
(Approved)

Resolution No. 132-15  
File Name pw310BriarwoodLane

BE IT RESOLVED BY THE COMMON COUNCIL, OF THE CITY OF MIDDLETOWN:

That a Building Permit Refund be issued to Trinity Solar, for a property located at 310 Briarwood Lane, Middletown, CT in the amount of \$443.06 due to cancellation of work.

Councilman Grady L. Faulkner, Jr. reads and moves for approval a building permit refund to Trinity Solar at 310 Briarwood Lane in the amount of \$443.06. Councilman Thomas J. Serra seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

- J. Approving the City's CNR budget for fiscal year 2015 -2016 to include the Police Department expenditures per resolution totaling \$179,000; Information Technology Department with expenditures per resolution totaling \$327,000; Central Communications with expenditures per resolution totaling \$71,000; and miscellaneous expenditures of \$23,000, totaling \$600,000 of purchases.  
(Approved)

Resolution No. 133-15  
File Name fi15-16CNRPlanforCity

Whereas, the 2015-16 City of Middletown budget included \$600,000 for funding of CNR items; and

Whereas, departments have submitted requests, and they have been prioritized based on available funding.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That the 2015-16 CNR Plan be approved as follows:

Police Department	
Description	Amount
(3)Police Patrol Vehicles/Modifications/Accessories	\$120,000.00
Traffic Signal Upgrades	\$ 50,000.00
UPS	\$ 9,000.00
Department Totals	\$ 179,000.00

Information Technology	
Description	Amount
Software	\$ 60,000.00
Hardware	\$267,000.00
Department Totals	\$327,000.00

Communications	
Description	Amount
Microwave Replacement Project (cont.)	\$ 60,000.00
UPS	\$ 11,000.00
Department Totals	\$ 71,000.00

Misc. CNR	
Miscellaneous	\$ 23,000.00
Department Total	\$ 23,000.00

Fiscal Impact: the 2015-16 budget includes \$600,000 for CNR purchases.

Councilwoman Hope P. Kasper reads and moves for approval the City's CNR budget for fiscal year 2015 -2016 to include the Police Department expenditures per resolution totaling \$179,000; Information Technology Department with expenditures per resolution totaling \$327,000; Central Communications with expenditures per resolution totaling \$71,000; and miscellaneous expenditures of \$23,000, totaling \$600,000 of purchases. Councilman Thomas J. Serra seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

- K. Approving the Economic Development Fund transfer by decreasing line 4330-14000-484187, Fund Balance by \$5,000 and increasing a new line item 330-14000-99200-0000-xxxx, entitled Downtown Holiday Lighting by \$5,000 to help pay for new Main Street holiday lights of LED "snowflakes."**

**(Approved)**

**Resolution No. 134-15**

**File Name PCD\_EDF\_Holiday Lighting 2015**

**WHEREAS**, the City of Middletown's economic future and quality of life initiatives are dependent on attracting and retaining businesses and making economic development investments; and

**WHEREAS**, the City, the Downtown Business District and the Middlesex Chamber of Commerce propose replacing or relocating the wreaths that have been used on Main Street light poles since 1995 with "snowflakes" constructed from white LED lights that would be bright and attractive.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:**

**Decrease**

4330-14000-484187-0000-00000-0000-900 Economic Development Fund Balance by \$5,000.

**Increase**

4330-14000-99200-0000-XXXX-0000-000 Downtown Holiday Lighting by \$5,000.

**FINANCIAL IMPACT** – This has a \$5,000 impact on the Economic Development Fund. The City will also be contributing \$9,000 from an existing line-item for South Green Lighting. These funds will be matched by \$10,000 from the Downtown Business District and \$10,000 from the Middlesex Chamber of Commerce. Every dollar from the City of Middletown will be matched with \$1.43.

Councilman James Streeto reads and moves for approval the Economic Development Fund transfer by decreasing line 4330-14000-484187, Fund Balance by \$5,000 and increasing a new line item 330-14000-99200-0000-xxxx, entitled Downtown Holiday Lighting by \$5,000 to help pay for new Main Street holiday lights of LED "snowflakes." Councilman Gerald E. Daley seconds the motion.

**Point of Personal Privilege**

Councilman Serra moves to call the question. The Council enjoys a moment of humor. Councilman Streeto states he has been "got."

Councilman Daley states he attended a meeting with the Downtown Business District after they brought this forward to your office a few weeks ago. As many of you know, the wreaths on the poles at holiday time were first utilized in 1994 or 1995 and they are fairly worn. It is not the most up-to-date holiday decoration. The Downtown district proposed to replace them with snowflakes with LED lights. I wanted to point out in addition to this \$5,000, the Downtown Business District and the Chamber of Commerce are each contributing \$10,000. This is a public private partnership to make the downtown shine during this time. He urges everyone to support this. Councilman Giuliano states there is one outside the chamber building now. He wanted to talk to give Jim the opportunity to move the question for one last time. Councilwoman Kleckowski states I'll be brief. . .

The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

- L. Approving the Inter-Municipal Agreement between the City of Middletown and the Town of Berlin for Sanitary Sewer Service and Water Service for the Middle Street District and authorizing the Mayor and the Chairman of the Water Pollution Control Authority to execute and sign the agreement.**

**(Amended and Approved)**

**Resolution No. 135-15**

**File Name wsmiddlestdistrictwaterberlinagreement**

**Agreement Middle St Middletown with Berlin (final 10 30 15)**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That contingent upon the inclusion of a hold harmless clause that names the City of Middletown as an additional insured and the City of Middletown be included on any Certificates of Insurance, the Inter-Municipal Agreement between the Town of Berlin and the City of Middletown to provide water and sewer services for the Middle Street District in Middletown be approved and authorizing Mayor Daniel T. Drew and Chairman Dale Aldieri, Water Pollution Control Authority, sign and execute said agreement; and

Fiscal Impact: Middletown Water and Sewer Department will pay a service fee for water and service at rates for services provided to its residents.

Councilwoman Hope P. Kasper reads and moves for approval the Inter-Municipal Agreement between the City of Middletown and the Town of Berlin for Sanitary Sewer Service and Water Service for the Middle Street District and authorizing the Mayor and the Chairman of the Water Pollution Control Authority to execute and sign the agreement. Councilman Thomas J. Serra seconds the motion.

**Motion to Amend**

Councilman Bauer makes an amendment to include language in the agreement for a hold harmless clause that names the City of Middletown and as an additional insured and includes a certificate of insurance. Councilman Giuliano seconds the motion. Councilman Streeto states the agreement provides for the vehicles by which it needs to be amended and if the Councilman will accept this as a friendly amendment, perhaps we could suggest amending the resolution contingent upon the inclusion in the agreement for the language you referenced. The reason being, it is going to have to be signed off by both sides by the terms of the agreement itself as it is currently framed. Councilman Daley states I think they are saying the same thing; the agreement is not an agreement until it is executed and to amend the agreement is the cart before the horse and it should be included in the agreement before it is executed. Councilman Daley states we don't want to delay this. The Chair asks if there is any question on the amendment. Councilman Daley states we don't want to delay this any longer because of the economic development in the area. The Chair states there is a lot of economic development hinging on this happening. The Chair asks if there is any further discussion; seeing none, he calls for the vote on the original language. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously. The Chair asks if there is any discussion on the amended resolution. Councilman Faulkner states this is something he has looked for a long time and hopefully we will do more of this. The Chair states this will enable development on a section of Middle Street.

The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

**12. Mayor's Appointments.  
(Approved)****Transit District:**

Reappointment of William Donahue to November 30, 2019.

**Inland/Wetlands and Water Courses Agency:**

Reappointment of Fred Terrasi to October 31, 2018

Reappointment of Daniel Pelletier to October 31, 2018.

**Conservation Commission:**

Appointment of Katherine Owens to February 28, 2017.

**Middletown School Readiness Committee:**

Appointment of Jennifer Cannata.

Councilman Carl R. Chisem reads and moves for approval Mayor's Appointments.. Councilman James Streeto seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

Councilman Giuliano asks if it should be Jennifer Cannata; it says Cannato on the list. The chair responds it was a typo and I did say Cannata for the record. He spells the name Cannata.

**13. Contingency Fund Transfers.**

(None)

**14. Meeting adjourned.**

Councilman Thomas J. Serra reads and moves for approval adjourning the meeting.. Councilman David Bauer seconds the motion. The chair calls for the vote. It is unanimous to approve with 12 aye votes. The chair states the matter passes unanimously with 12 affirmative votes.

The chair declares the meeting adjourned at 8:33 p.m.

ATTEST:

MARIE O. NORWOOD  
COMMON COUNCIL CLERK